

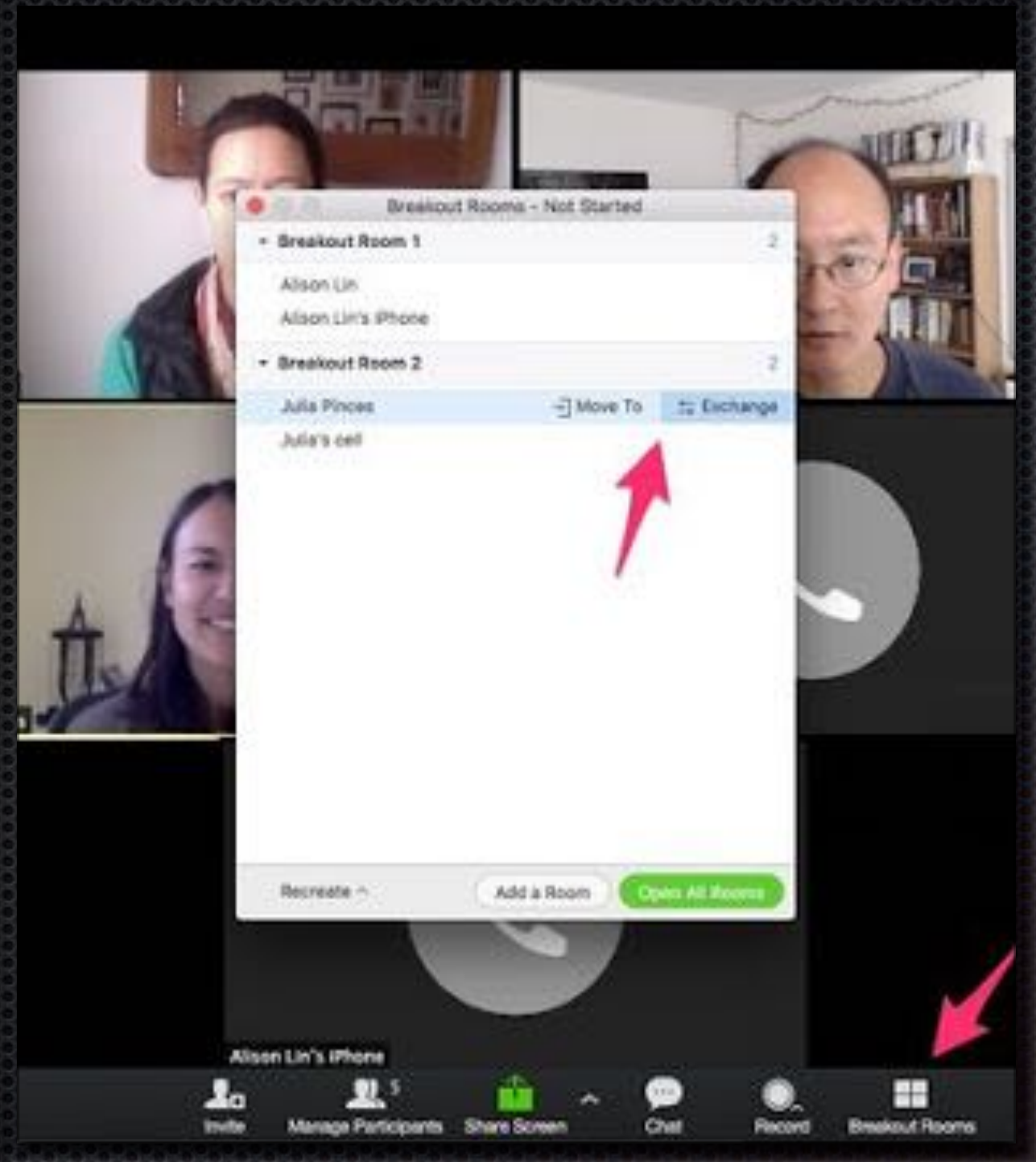
# ZOOM Breakout Rooms

Supporting online learning



# WHY

- ✦ Group work
- ✦ Mixed ability classes
- ✦ Handling large numbers
- ✦ Helping students interact/connect





# HOW

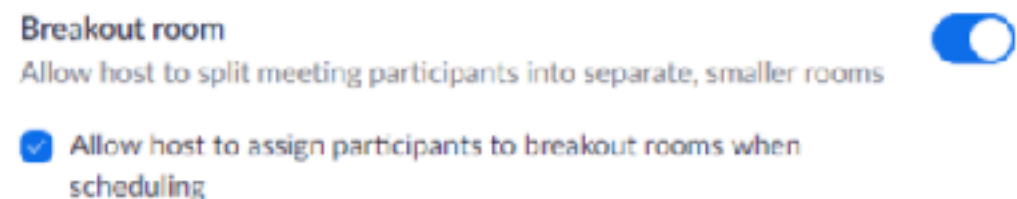
- ✦ [Link to ZOOM instructions](#) enabling breakout room
- ✦ Host can move between all rooms and broadcast a message to all rooms
- ✦ Participants can ask for help in breakout rooms. The host is sent a message.
- ✦ Host can preassign participants to rooms
- ✦ Host can allow participants to record in the breakout room. The recording will be saved on the device in an MP4 format.
- ✦ Participants are in the breakout rooms until the host closes the rooms or the host changes the rooms.


## Account

To enable the breakout room feature for all members of your organization:

1. Sign in to the Zoom web portal as an administrator with the privilege to edit account settings.
2. In the navigation menu, click **Account Management** then **Account Settings**.
3. Navigate to the **Breakout Room** option on the **Meeting** tab and verify that the setting is enabled.

If the setting is disabled, click the toggle to enable it. If a verification dialog displays, choose **Turn On** to verify the change.



4. (Optional) Click the checkbox to allow meeting hosts to **pre-assign participants to breakout rooms**.
5. (Optional) If you want to make this setting mandatory for all users in your account, click the lock  icon, and then click **Lock** to confirm the setting.



# Considerations/Limitations

- ✦ Chromebooks cannot enter breakout rooms. The main room can be used for anyone on a Chromebook
- ✦ Lag time entering rooms and closing rooms



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*-All the best, take care and stay safe*